

**FACILITY OVERVIEW FOR JANITORIAL SERVICES  
SUPPLEMENT TO STATEMENT OF WORK**

AGENCY NAME/BUREAU		CONTACT	
DCNR - Bureau of State Parks		Gavin Smith, Asst Park Manager	
ADDRESS (To be serviced)		EMAIL	
Gifford Pinchot State Park		<a href="mailto:giffordpinchotsp@pa.gov">giffordpinchotsp@pa.gov</a>	
2200 Rosstown Road		PHONE	FAX
Lewisberry, PA 17339		717-432-5011	717-432-0367
Indicate the number of employees at the facility to be serviced:			
PROCUREMENT ADDRESS		CONTACT	
Gifford Pinchot State Park		Gavin Smith, Asst Park Manager	
2200 Rosstown Road		PHONE	FAX
Lewisberry, PA 17339		717-432-5011	717-432-0367

**PARK OFFICE BUILDING**

AREAS TO BE SERVICED		Square Footage (Best Estimate)	Estimated Required Hours (If Known)
<b>JANITORIAL HOUSEKEEPING</b>			
<input checked="" type="checkbox"/>	GENERAL ROUTINE CLEANING (EXAMPLE: Vacuum, dust, trash, etc.)	3,625	Unknown
<b>CARPET CARE</b>			
<input checked="" type="checkbox"/>	CARPET/HOT WATER EXTRACTION/SHAMPOO	3,625	Unknown-as needed
<input type="checkbox"/>	CARPET/DRY COMPOUND		
<input checked="" type="checkbox"/>	CARPET/OTHER - <i>SPECIFY HERE</i>	10	Unknown
<b>HARD SURFACE FLOOR CARE</b>			
<input type="checkbox"/>	HARD SURFACE FLOOR/CONCRETE		
<input type="checkbox"/>	HARD SURFACE FLOOR/TILE/VINYL		
<input checked="" type="checkbox"/>	HARD SURFACE FLOOR/TILE/CERAMIC	250	Unkown
<input type="checkbox"/>	HARD SURFACE FLOOR/WOOD		
<input type="checkbox"/>	HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

AREAS TO BE SERVICED <i>cont'd</i>		NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
<b>WINDOW AND GLASS CLEANING</b>				
<input checked="" type="checkbox"/>	NUMBER OF FLOOR LEVELS	2	N/A	
<input checked="" type="checkbox"/>	WINDOW AND GLASS CLEANING BY FLOOR	21	24,000	Unknown-as needed
	FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>			

<b>ADDITIONAL FLOORS</b>			
WINDOW AND GLASS CLEANING BY FLOOR	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
FLOOR 2	4	1680	Unknown-as needed
FLOOR 3			
FLOOR 4			
FLOOR 5			

ADDITIONAL INFORMATION	Number of Restrooms	Number of Sinks	Number of Toilets/Urinals
RESTROOMS	2	2	3

**Additional Comments:**

This building is the Park Office at the state park. In addition to routine weekly cleaning requirements, the Contractor is to perform a full and thorough cleaning of the Park Office during a week in the spring and a week in the fall, at times to be determined by the Park Manager. The current purchase order/contract number is 4300201667.